

**NEW SALEM/WENDELL SCHOOL DISTRICT**  
**BUDGET DEADLINES AND SCHEDULES**

Preparation of the annual budget will be scheduled in stages throughout the school year with attention to certain deadlines established by law and charter.

The calendar year for budget preparation will be determined by calculating backwards from the final adoption date.

The School Committee will also observe the statutory requirement of holding a public hearing on the proposed budget not less than seven days after the notice for this hearing has been published in a local newspaper.

Whatever dates are assigned, the final date for the submission of the budget to the Select Board will be arranged cooperatively with the School Committee and Finance Committee.

SOURCE: MASC Updated 2022

LEGAL REFS.: M.G.L. [71:37](#); [71:38N](#)

Town Charter (See local reference)

**NOTE: The above references a town process. The above will need to be redrafted for city districts.**

**Regional school districts should also refer to [71:16B](#) for pertinent information. A citation of that section of law should also be added to the legal references.**

Reviewed and Edited by New Salem/Wendell Policy Committee: 11-3-22  
First Reading by New Salem/Wendell School Committee: 1-5-23  
Second Reading, First Vote by New Salem/Wendell School Committee: 2-2-23  
Final Vote by New Salem/Wendell School Committee: 3-2-23